



रक्षा लेखा नियंत्रक, उद्यान विहार, नारंगी, गुवाहाटी-781171
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No. IA/87/Target Qtly/Vol-III

Dated: 07.10.2020.

TO

All LAOs/ALAOs
All AO GEs/AAOs GE
All Pre & Post Audit Sections of M.O.
(SC-II, SC-IV & V, GeM cell, M-I, M-II/III, M-IV, E-I, E-II, E-III)

Subject:- Personal targets in respect of all Audit sections of M.O./LAOs/ALAOs & AO GEs.
Reference: - HQrs CGDA DO No. Coord/00012/Targets /2020-21 Dated 10.06.2020 & this office
Circular No. 129 dated 7.7.2020. & reminder dated 08.09.2020.


As per the direction of the Competent Authority the Personal Target Report for the QE-09/2020 was supposed to be submitted by each Audit Offices/Audit Sections of M.O. on or before 05.10.2020 so that the same could be forwarded to our HQrs CGDA office on time. Despite issue of reminder dated 08.09.2020 to each of the stakeholders, no response has been received till date except from the office of LAO(A) Tezpur, SC-III Section(M.O.).

Non-submission of Personal Target Reports from the Audit Offices/Audit Sections of M.O. has been viewed seriously. In this regard, it is directed to submit the Personal Target Report for QE-09/2020 invariably by tomorrow i.e. 08.10.2020 via NIC Mail(cda-guw@nic.in).


(N.K. Biswas, IDAS)
GO(IA)

Copy to:

The Officer-in-Charge O&M Section M.O.(Local)	For information please.
The Officer-in-Charge AN-1 B Section M.O.(Local)	For information & necessary action w.r.t. above please.
The Officer-in-Charge IT& SW M.O.(Local)	With respect to upload in CDA Guwahati website please.


(N.K. Biswas, IDAS)
GO(IA)